



FINAL EXAMINATION
NOVEMBER 2023

COURSE TITLE	MANAGEMENT AND ENTREPRENEURSHIP IN EARLY CHILDHOOD EDUCATION
COURSE CODE	EMGT4113
DATE/DAY	17 FEBRUARY 2024 / SATURDAY
TIME/DURATION	01:00 PM - 03:00 PM / 02 Hour(s) 00 Minute(s)

INSTRUCTIONS TO CANDIDATES :

1. Please read the instruction under each section carefully.
2. Candidates are reminded not to bring into examination hall/room any form of written materials or electronic gadget except for stationery that is permitted by the Invigilator.
3. Students who are caught breaching the Examination Rules and Regulation will be charged with an academic dishonesty and if found guilty of the offence, the maximum penalty is expulsion from the University.

(This Question Paper consists of 4 Printed Pages including front page)

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TIME/DURATION	03:00 PM - 05:00 PM / 02 Hour(s) 00 Minute(s)

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This question paper consists of **THREE (3)** questions. Answer **ALL** questions in the answer booklet. **[50 MARKS]**

Terdapat TIGA (3) soalan di dalam kertas peperiksaan ini. Sila jawab SEMUA soalan dalam buku jawapan yang disediakan. [50 MARKAH]

QUESTION 1 (20 Marks)

Managing finances is a key activity in running any business, more so an early childhood education business. Thus, good financial planning is essential for the early childhood education center entrepreneur to manage the center's financial transactions according to the budget.

- a) The first task of the entrepreneur is to figure out the estimated cost of operating the business. Draft your own **start-up budget** and the **operating budget** based on your early childhood education center's needs analysis. (10 marks)
- b) Elaborate on **THREE (3)** sources of potential funding to start the business. (6 marks)
- c) Discuss **TWO (2)** impacts of poor financial planning. (4 marks)

SOALAN 1 (20 Markah)

Menguruskan kewangan adalah aktiviti utama bagi setiap perniagaan termasuk perusahaan yang memberikan perkhidmatan pendidikan awal kanak-kanak. Oleh itu, perancangan kewangan yang baik adalah penting untuk memastikan pengusaha pusat pendidikan awal kanak-kanak dapat menguruskan urusan niaga, kewangan syarikat mengikut anggaran belanjawan yang telah ditetapkan.

- a) Tugas pertama seorang usahawan adalah untuk mengenalpasti kos anggaran yang diperlukan untuk perusahaan mereka. Rangkakan **bajet permulaan** dan **bajet operasi** berikut mengikut analisis keperluan pusat pendidikan awal kanak-kanak anda. (10 markah)
- b) Huraikan **TIGA (3)** sumber dana yang berpotensi untuk kita dapatkan bagi memulakan sesuatu perusahaan. (6 markah)
- c) Bincangkan **DUA (2)** kesan yang boleh berlaku atas sebab perancangan kewangan yang lemah. (4 markah)

QUESTION 2

(15 Marks)

Acts 308 and 550 ensure the security and clarity of those seeking to operate childcare centers and kindergartens in Malaysia. These policies also protect children in our care if we adhere to all of the acts' rules and regulations. Thus, understanding these acts is critical and must be known before starting a childcare center/kindergarten business in Malaysia.

- a) Discuss **FIVE (5) contents** of ACT 308 in relation to the requirements of setting up a childcare center in Malaysia. (10 marks)
- b) Elaborate on the **process** of setting up the kindergarten in Malaysia based on the contents stipulated in the ACT 550. (5 marks)

SOALAN 2

(15 Markah)

Akta 308 dan 550 adalah untuk memastikan keselamatan dan memberi maklumat yang jelas kepada usahawan yang ingin menjalankan perusahaan taska dan tadika di Malaysia. Dengan mengikuti segala keperluan di dalam polisi ini, pengusaha dapat melindungi anak-anak di bawah jagaan TASKA dan TADIKA tersebut. Oleh itu, adalah penting untuk kita memahaminya dengan jelas sebelum kita menjalankan perusahaan yang berkaitan dengan TASKA dan TADIKA di Malaysia.

- a) Bincangkan **LIMA (5) isi kandungan** AKTA 308 yang berkaitan dengan syarat-syarat untuk membuka TASKA di Malaysia. (10 markah)
- b) Huraikan **proses** untuk membuka TADIKA di Malaysia berpandukan kandungan yang termaktub di dalam AKTA 550. (5 markah)

QUESTION 3

(15 Marks)

The staff is the single most important influence on the quality of early childhood programs. The best programs are likely to have highly qualified staff and low teacher turnover (National Research Council & Institute of Medicine [NRC & IOM], 2000).

- a) State **THREE (3)** reasons why recruiting qualified staff is important for early childhood programs. (3 marks)
- b) Briefly describe **THREE (3)** strategies for dealing with excessive turnover in early childhood education and care staffing. (6 marks)
- c) As a kindergarten owner, discuss **THREE (3)** considerations when employing a teacher. (6 marks)

SOALAN 3

(15 Markah)

Pekerja adalah merupakan pengaruh terpenting terhadap kualiti program pendidikan awal kanak-kanak. Program yang terbaik adalah berkemungkinan daripada pekerja yang berkecenderungan tinggi dan tidak mudah untuk bertukar ganti (National Research Council & Institute of Medicine [NRC & IOM], 2000).

- a) Nyatakan **TIGA (3)** kepentingan mengambil pekerja yang berkecenderungan tinggi untuk program pendidikan awal kanak-kanak. (3 markah)
- b) Huraikan secara ringkas **TIGA (3)** strategi untuk menangani isu pekerja yang kerap bertukar ganti di kalangan pekerja di pusat pendidikan awal kanak-kanak. (6 markah)
- a) Sebagai pemilik tadika, bincangkan **TIGA (3)** pertimbangan semasa menggaji/memilih guru. (6 markah)

***** END OF QUESTION PAPER *****